## Inspection & Test Record
for Instrument Pre-installation and Calibration

<table>
<thead>
<tr>
<th>Client:</th>
<th>Subcontractor:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project No.:</td>
<td>Subcontract P.O. No.:</td>
</tr>
<tr>
<td>Project Name:</td>
<td>Tank No.:</td>
</tr>
</tbody>
</table>

**Additional Information:**
- Type: __________
- Manufacturer: __________
- Service: __________
- Req. no.: __________
- Calibration: __________
- Tag No.: __________
- Reference Document: __________

### Physical check:
- Process conn. correct
- Body material correct
- General condition satisfactory
- Earth isolation for RTD’s/TCI

### Calibration Check:

<table>
<thead>
<tr>
<th>% Span</th>
<th>Actual</th>
<th>Rising</th>
<th>Reading or output</th>
<th>Falling</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Actual % Span</td>
<td>Error %</td>
</tr>
<tr>
<td>0</td>
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<td></td>
<td>Actual</td>
<td></td>
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<td></td>
<td></td>
<td>% Span</td>
<td></td>
</tr>
<tr>
<td>50</td>
<td></td>
<td></td>
<td>Error</td>
<td></td>
</tr>
<tr>
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<td></td>
<td></td>
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</tr>
<tr>
<td>100</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Ex Certificates available

### Settings:
- Control action: Direct, Indirect
- Alarm setting: Time delay setting
- Limit switch setting - high: Low
- Output limit setting - high: Low

### Corrections:
- Automatic temperature correction range:
- S.G./density correction setting:
- Zero elevation/suppressing setting:
- Thermocouple burn-out drives: Upscale, Down scale, Shipping stops refitted

### Ancillary equipment list:

### Remarks:

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### Accepted for Subcontractor
- Name: __________
- Signature: __________
- Date: __________

### Accepted for Company
- Name: __________
- Signature: __________
- Date: __________

### Accepted for Client
- Name: __________
- Signature: __________
- Date: __________