**Inspection Record for Internal Finishing of Buildings**

<table>
<thead>
<tr>
<th>Client:</th>
<th>Subcontractor:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project No.:</td>
<td>Subcontract P.O. No.:</td>
</tr>
<tr>
<td>Project Name:</td>
<td>Building:</td>
</tr>
<tr>
<td>Reference document:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Items to inspect</th>
<th>Subcontractor</th>
<th>Company</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>inspected initials/date</td>
<td>Hold Point</td>
<td>inspected initials/date</td>
<td></td>
</tr>
</tbody>
</table>

### Items to inspect

#### 1.0 Floor

1.1 Type of support floor

1.2 State of support, level, smoothness

1.3 Finishing materials; make, dimensions, model, color

1.4 Application, finish, appearance

#### 2.0 Walls

2.1 Type of support wall

2.2 State of support, vertically, smoothness

2.3 Finishing materials; make, dimensions, model, color

2.4 Application, finish, appearance

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H - Company's presence is mandatory for all activities in section.

- Company's presence is mandatory.

<table>
<thead>
<tr>
<th>Accepted for Subcontractor</th>
<th>Accepted for Company</th>
<th>Accepted for Client</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name:</td>
<td>Name:</td>
<td>Name:</td>
</tr>
<tr>
<td>Signature:</td>
<td>Signature:</td>
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<tr>
<td>Date:</td>
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</tbody>
</table>

* Company only initials for holdpoint

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