## Inspection Record for Basic Inspection of Electrical Equipment

**Record No.: ———**

### Additional Information:
- **Type of Equipment:**
- **Registration No.:**
- **Manufacturer:**
- **System Voltage:**
- **P.O. No.:**
- **Size/Rating:**
- **Location:**
- **Unit No.:**
- **Reference Document:**

### Items to inspect

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Company</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>inspected initials/date</td>
<td>Hold Point</td>
<td>inspected* initials/date</td>
</tr>
</tbody>
</table>

1.0 Compare nameplate information with equipment record. Note any deviations under remarks

2.0 Establish and record the following:  
   2.1 Equipment/circuit identification  
   2.2 Area classification  
   2.3 Type of Ex-protection/gas group/ temperature class  
   2.4 Type of enclosure protection  
   2.5 Electrical protection setting/rating  
   2.6 Actual maximum load/ammeter reading

3.0 Check the following items and report any deviations/defects under remarks:  
   3.1 Labelling correct  
   3.2 No unauthorized modifications  
   3.3 Enclosures and glasses satisfactory  
   3.4 Seals and gaskets satisfactory

H - Company's presence is mandatory for all activities in section.  
H - Company's presence is mandatory.

### Accepted for Subcontractor  
Accepted for Company  
Accepted for Client

<table>
<thead>
<tr>
<th>Name:</th>
<th>Name:</th>
<th>Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature:</td>
<td>Signature:</td>
<td>Signature:</td>
</tr>
<tr>
<td>Date:</td>
<td>Date:</td>
<td>Date:</td>
</tr>
</tbody>
</table>

*Company only initials for holdpoint

C:\RB\Forms\RB26E09.DOT1  
www.red-bag.com
## Inspection Record for Basic Inspection of Electrical Equipment

### Additional Information:
- **Type of Equipment:**
- **Registration No.:**
- **Manufacturer:**
- **System Voltage:**
- **P.O. No.:**
- **Size/Rating:**
- **Location:**
- **Unit No.:**

### Reference Document:

### Items to inspect

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Company</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>inspected initials/date</td>
<td>Hold Point</td>
<td>inspected* initials/date</td>
</tr>
</tbody>
</table>

- **3.5** Bolts and glands complete and tight
- **3.6** No undue accumulation of dust and dirt
- **3.7** No leakage of oil/compound
- **3.8** No damage to above ground part of connected cables
- **3.9** Adequate protection of equipment and cables against corrosion, the weather, vibrations and other adverse factors
- **3.10** Motor fans and couplings not rubbing on cowls/guards
- **3.11** Earthing in good condition
- **3.12** Oil levels in sight glasses correct
- **3.13** Padlock facilities correct
- **3.14** Silicagel in breathers satisfactory
- **4.0** Remedial action completed

### Accepted for Subcontractor
- Name: ______
- Signature: ______
- Date: ______

### Accepted for Company
- Name: ______
- Signature: ______
- Date: ______

### Accepted for Client
- Name: ______
- Signature: ______
- Date: ______

*Company only initials for holdpoint

---

H - Company’s presence is mandatory for all activities in section.

h - Company’s presence is mandatory.

Attachments, No. of pages: ______

www.red-bag.com